



## HVAC Continuing Education Schedule Summer 2009

All classes are held at the MTI Training Facility in Mobile, AL. *Pre-registration is required.* Call 251-478-6848 or see [www.mobiletechwebsite.com](http://www.mobiletechwebsite.com) for additional information or to register.

### Microsoft Word

Version 2003	June 19	8:30 am – 12:30 pm	\$75 4 CE hours
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### Publicity Basics (High Impact PR)

June 23	5:30 pm – 8:30 pm	\$25 3 CE Hours
<i>*Special Featured Seminar Price</i>		

### Microsoft Excel

Version 2007	June 23 & 25	8:30 am – 12:30 pm both days	\$150 8 CE hours
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### Microsoft Outlook

Version 2003	June 26	8:30 am – 12:30 pm	\$75 4 CE hours
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### Microsoft Excel

Version 2003	July 14 & 16	8:30 am – 12:30 pm both days	\$150 8 CE hours
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### Windows XP (Computer Basics)

Version 2003	July 14	8:30 am – 12:30 pm	\$75 4 CE hours
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### Foundations of Supervision

July 16	9 am – 4 pm	\$99 6 CE Hours
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### Microsoft Word

Version 2003	July 21	8:30 am – 12:30 pm	\$75 4 CE hours
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### Microsoft Word

Version 2007	July 23	8:30 am – 12:30 pm	\$75 4 CE hours
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### Microsoft Excel

Version 2007	August 4 & 6	8:30 am – 12:30 pm both days	\$150 8 CE hours
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### Microsoft Excel

Version 2003	August 11 & 13	8:30 am – 12:30 pm both days	\$150 8 CE hours
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### Managerial Ethics

August 21	9 am – noon	\$40 3 CE Hours
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